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20 November 1978

MEMORANDUM FOR:

Deputy Director for Administration

Deputy Director for Science & Technology

Deputy Director for Operations

Director, National Foreign Assessment

Center

VIA

DCI MAG Advisor

25X1A

FROM

Chairman, DCI MAG

SUBJECT

: Pre-Employment Processing and Early Career Stages of Agency Employees

- 1. The DCI's Management Advisory Group has decided to explore the pre-employment and early career of an Agency employee. Our objective is to look at the facts which affect the quality of the people we hire, the processing phase and the probation period, with the ultimate goal of making constructive recommendations to the Director.
- The purpose of this memorandum is to inform you of our undertaking and to solicit your cooperation. We realize that there exist other endeavors that may relate to or have a bearing on ours. We plan to review those with the hope of avoiding duplication. Notwithstanding, we believe the subject matter is of such importance and is so deserving of concentrated study that it will be well worthy of our 25X1A endeavors.
- 3. If you have any particular concerns about this matter, I would ask that you be in contact with either , the chairman of our subgroup undertaking this study, or me. Otherwise, I would ask that you alert those in your Directorate generally responsible for these matters in order that they might be better prepared to respond to our questions when we are in contact with them in the neg5X1A future.

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Chairman, DCI MAG

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